

## Terms & Conditions of SPIFF Program

- Participants must be an authorized dealer sales representative for 9to5 Seating products, 18 years or older, and a resident of the United States
- Your dealership must be current with 9to5 Seating to receive timely payments
- Invoices must be paid in full **BEFORE** a SPIFF check is issued
- Chairs must be sold at 9to5 Seating's standard discount applied to the current price list
- SPIFF must be claimed **within 90 CALENDAR DAYS** of order entry date, regardless of ship date
- SPIFF payments are issued on approximately the 10th day of every month, for invoices paid in full the previous month
- All checks are mailed to 9to5 Seating Representatives for distribution
- A W-9 form must be completed. Any salesperson who accumulates \$600 or more in SPIFF monies will receive a 1099
- **Taxes** are the sole responsibility of the participants